

Ohio Association of Physician Assistants
Board of Directors Meeting Minutes
October 16, 2025

The OAPA Board of Directors convened via Zoom. Present were Board members Rotuno, Hart, Meyers, Kohler, Homoki, Mihalek, Wilson, Talboo, Bishop, Keller, E. Brown, Mathur, and Whittaker. Also present were Committee Chairs Freado, Gorzitze-Maxey, Joseph, Mansell, McDiffett, Naples, and Schmitz, AAPA Delegates Barmasse, Bowlby, J. Brown, Pagel, Pagliaccio, Richardson, and Thompson, 8 SCSRs, 1 OAPA member observer, and ED Vanneman.

President Rotuno called the meeting to order at 7:02 p.m. with a roll call. A quorum was present. A point of order was acknowledged that only the 13 elected board members may motion and vote.

Secretary-Treasurer Homoki introduced the July 2025 board of directors meeting minutes.

ACTION: Motion to approve the minutes. The motion carried.

Secretary-Treasurer Homoki introduced the July-October 2025 interim board actions report.

ACTION: Motion to approve the interim board actions report. The motion carried.

President Rotuno provided the President's Report with a status update on OAPA's four strategic goals for 2025-2026: 1) Advancing PA advocacy (including the upcoming Ohio PA Advocacy Day on Oct 22,) 2) Enhancing OAPA educational opportunities for growth and sustainability (including the transition to focus on one premier conference in 2026 rather than a spring and fall conference,) 3) Strengthening membership involvement and leadership development (including member town hall meetings in Aug and Dec.,) and 4) Expanding pathways for future PAs (including Pre-PA and new graduate virtual events.)

Secretary-Treasurer Homoki reviewed the financial report, including a narrative, statement of financial position, and statement of activities, reminding the board to come forward with 2026 budget requests.

ACTION: Motion to approve the financial report. The motion carried.

Vice President Kohler presented the Officer Job Descriptions document with proposed revisions to accommodate the change to the Student Representative position and other minor edits. A friendly amendment was proposed and agreed upon to change one word ("subcommittees") to be singular.

ACTION: Motion to approve the revised Officer Job Descriptions. The motion carried.

ED Vanneman presented a Policy Manual edit for the board's consideration to accommodate the recent Bylaws amendments related to student membership tenure.

ACTION: Motion to approve the revised Policy Manual. The motion carried.

Government Affairs Committee Chair Freado discussed multiple recent and upcoming legislative activities, including sponsor and proponent testimony for HB 353 (PA Title Change), building bridges and stakeholder engagement for other legislation, and the plans for the October 22 Ohio PA Advocacy Day.

Annual Conference Chair Meyers invited participants to the October 23-24 OAPA Annual Conference and discussed the event offerings. She thanked the many volunteer leaders who are presenting, particularly in the student and educator tracks, as well as to Student Affairs Committee Co-Chairs Joseph and Naples for their work to plan the PA Student Challenge Bowl on October 23. Delegate Bowlby recognized Chair Meyers for her excellent work on the event.

On behalf of Awards Chair Brantingham, ED Vanneman honored 2025 award and scholarship winners.

ED Vanneman introduced an annual conference planning brainstorm for the singular conference in 2026. Discussion ensued, including how leadership can engage attendees, alumni receptions, student inclusion, event timing, location, and more. The feedback will be used to develop the RFP for 2026 site selection.

Public Relations Chair McDiffett acknowledged those who assisted with PA Week outreach. President Rotuno summarized the meeting and thanked all for attending. The next OAPA Board of Directors meeting will be held virtually via Zoom on January 10, 2026, from 9-11 a.m.

There being no further business, the meeting adjourned at 8:53 p.m.

To the OAPA Board of Directors,

On behalf of President Rotuno, your unanimous written consent is requested. Please contact oapa@ohiopa.com with any questions prior to consenting.

Provide your affirmative response by signing here no later than Monday, December 8, at 5 p.m.

The Hicks Partners 2025 Performance Evaluation was submitted to the OAPA Board of Directors on November 26, 2025 by Government Affairs Committee Chair Matt Freado and Executive Director Tracy Vanneman.

OAPA contracted with Hicks Partners for lobbying services for the term January 1-December 31, 2025. The document assessed the performance of Hicks Partners in relation to OAPA's stated lobbyist job description and the scope of work as outlined in the contract with Hicks Partners.

Hicks Partners has offered to extend the contract for the period from January 1 to December 31, 2026 with the same terms and conditions as the 2025 contract.

MOTION: To approve the contract renewal with Hicks Partners for 2026.

Clayton M Rotuno



Allyson Whitaker



Emily Keller



Martine A Meyers



Jay Muhle



Emily Brown



Nathan C. Hart, DAC



Amy Wilson



Ana Hathur



Kristin Homb



Natalie Talbot



Emily A Kohler



Courtney Bishop

