

Ohio Association of Physician Assistants
Board of Directors Meeting
October 24, 2019

A regularly scheduled meeting of the OAPA Board of Directors convened at the Columbus Marriott Northwest in Dublin, OH on Thursday, October 24, 2019. Present were board members Armstrong, Bowlby, Dombrowski, Eulberg, Laughlin, Matthews, McDiffett, Pagliaccio, Redmond, Talboo, and Ward. Gavin participated by phone. Absent were Fisher and Thurman. Also present were Josanne Pagel, GAC Chair, Jennifer Richardson, Communication Committee, Clayton Rotuno, Reimbursement Committee, Matt Freado, Membership Committee and OAPA Executive Director Beth Adamson. Guests included Maddie Bartsch, Scott Cackler, Teresa D'Alessandro, Joyce Oiler, Karen Roane, Stephanie Stradley and 3 SCSRs.

President Pagliaccio called the meeting to order and asked for introductions.

Mr. Dombrowski asked for a review of the minutes from the last meeting. Additions were discussed. Ms. Bowlby moved to approve the additions. Mr. Ward seconded, there were none opposed, motion carried. Mr. Ward moved to approve the July 20, 2019 minutes. Mr. Dombrowski seconded, there were none opposed, motion carried.

Mr. Dombrowski reviewed the September financials noting that income and expenses need to be around 75%. It may appear that the Annual Conference is under budget but a large number of registrations will occur in October. In expenses printing is over due to ordering envelopes and other line items are one time payments. Ms. Bowlby moved to approve the Treasurer's Report. Mr. Eulberg seconded, there were none opposed, motion carried.

Ms. Pagliaccio reviewed task progress from the July retreat. She advised the board that a commitment document has been developed and will be posted on Teams. She then asked all the board members to execute the document by November 7 and return it to the OAPA office.

Region 1 Director, Ms. McDiffett advised she held a dinner meeting in August but there was a poor turnout. She participated in the pinning ceremony for Cases Western Reserve University. A Diversity event is being planned with Region 2 at an area high school.

Region 2 Director, Ms. Gavin advised that she will have a dinner meeting in November.

Region 3 Director, Ms. Talboo advised she will hold a dinner meeting in November or December and that she gave a talk to both classes at Mount Union.

Region 4 Director, Ms. Thurman has resigned to take a job out-of-state. A call for volunteers for appointment to the seat will go out in the newsletter and in an E-Bulletin. An elections committee is needed to make a recommendation for appointment by the President. Ms. Pagliaccio, Ms. Redmond, Ms. D'Alessandro and Ms. Richardson volunteered to be on the committee. Ms. Bowlby moved to approve the Elections Committee members. Mr. Dombrowski seconded, there were none opposed, motion carried.

Region 5 Director, Mr. Armstrong reported that he held informational sessions at both University of Toledo and University of Findlay. Both programs have ceremonies in December. He also advised that Mercy College in Toledo is applying to be a PA program.

Reg 6 Director, Mr. Eulberg advised that he is planning a meet and greet in November and will attend the University of Dayton ceremony in December.

Region 7 Director, Mr. Ward advised that he will be planning a dinner with Region 6 and he will attend the Mount St. Joseph program ceremony.

Ms. Laughlin, Student Representative, reported that the students will begin planning the 2020 Student Olympics in January and the Olympics will be held in July. She and others are working on job descriptions for the SCSRs.

Mr. Cackler, a member of the PAPC, reported that Cathy Hacker and Sallie Debolt have both retired and Ms. Anderson is now General Counsel. The concussion rules include PAs via the physicians and the rules went to the Board in October. The same education as the physicians is required of the PAs.

Mr. Freado, Chair of the Membership Committee reported that their goal is growth and retention with a focus on student retention. He discussed automating the renewal process and Ms. Bowlby moved to approve auto renewal. Ms. Redmond seconded, there were none opposed, motion carried.

Ms. Richardson, Communications Chair, said OAPA has had four social media platforms for a year. She would like to look at some analytics to see if the platforms have had an impact on activity. She asked that committee chairs send her information to update the website. She asked that a November 1 deadline be set for discontinuing email and only using Teams. Ms. Redmond moved to approve the November 1 deadline. Ms. Bowlby seconded. Ms. Bowlby moved to amend the motion to January 1, 2020. Ms. Redmond seconded, there were none opposed. Motion to amend carried. The board voted on the amended deadline motion. Motion carried.

Ms. Redmond, Diversity Chair, recommended a fundraiser for the Pharmacology Conference. Ms. Redmond moved to fundraise for Bright Star Books at the Pharmacology Conference. Ms. Bowlby seconded, there were none opposed, motion carried. Discussion on the number of annual Diversity Scholarships took place. Ms. Redmond moved to approve two annual scholarships. Ms. Bowlby seconded. Mr. Dombrowski moved to table the decision until the next meeting. Ms. Bowlby seconded, there were two opposed, motion carried.

A Student Affairs Committee report had been submitted. Ms. Laughlin added that they are planning a November 11 tailgate for the NE Ohio PA students and PAs will be invited.

Ms. Pagel, GAC Chair, reported that the Legislator Breakfast was very successful and the students did a great job talking to the legislators. Ms. Pagel had met with Representative Wiggams and he seems to be interested in sponsoring one or both bills.

Mr. Rotuno, Reimbursement Chair, reported that he will be giving a presentation at the Annual Conference and also submitting an article for the newsletter. He said a meet up for his committee failed.

Ms. Redmond advised that the Bylaws committee has made recommendations for Bylaws and Policy Manual amendments. Mr. Eulberg moved to table any decisions until the next Board meeting and board members will submit comments prior to the meeting. Mr. Dombrowski seconded, there were none opposed, motion carried. It was suggested that the documents be sectioned out with timelines and that OAPA get advisors from AAPA. A Task Force made up of Ms. McDiffett, Ms. Richardson and Ms. Bartsch was appointed by Ms. Pagliaccio to review all guidance documents for consistency once the Bylaws and Policy Manual changes are approved by the Board.

Ms. Redmond advised she has developed a crossword on OAPA leadership and will raffle off PA History items from those turned in.

The board reviewed the section on fundraising in the Policy Manual. Mr. Dombrowski moved to adopt the new fundraising language. Ms. Bowlby seconded. Mr. Eulberg moved to add "as approved by the Board" to the language. Ms. Bowlby seconded, there were none opposed, motion carried. The board voted on the amended motion, there were none opposed, motion carried.

Ms. Redmond moved to go into Executive Session with only Executive Committee members in attendance. Ms. Bowlby seconded, there were none opposed, motion carried.

Upon the return of the rest of the board and guests, Ms. Pagliaccio moved to adjourn. Mr. Dombrowski seconded, there were none opposed, motion carried.

There being no further business, the meeting adjourned. The next board meeting will be held early in 2020 at a date and place to be determined.